

# Safety Toolbox Talks

## LOCKOUT/TAGOUT PROGRAM Purpose

The purpose of this program is to establish procedures for the safe control of energy through locking and tagging of equipment and machinery at *Brieser Construction*. This procedure establishes the minimum requirements for controlling hazardous energy whenever maintenance or repair is done on machinery at the corporate facility and at construction sites. It is used to ensure that the machine or equipment is stopped, isolated from all potentially hazardous energy sources, and locked out before employees perform any servicing or maintenance where the unexpected energization or start-up of the machine or equipment or release of stored energy could cause injury. Hazards being guarded against include being caught in, being crushed by, being struck by, being thrown from, or contacting live electrical circuits/parts.



The key to lockout/tagout is to make sure that the equipment you are about to work on is completely shut down. Before you begin the shut-down, however, make sure you know what you're dealing with. You must know the type and magnitude of the energy you're working with as well as the potential hazards and the proper way to control that energy. Once you know that, you must inform all affected employees that you are going to shut down the machine.

- ❖ To shut it down, begin by using the normal stopping procedure, such as turning a switch to "off."
- ❖ Next, isolate the machine. This means making sure all power sources, including the main power switch and the circuit, are turned off. (These power sources could include gas valves and other energy isolation valves as well.)
- ❖ With that done, place a lock on the switch or other energy sources in the "off" position. Attach a warning tag to each lock.
- ❖ Make sure you then relive any residual energy.

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- ❖ Finally, make sure no one is exposed to the machine. Turn it on as a test to ensure that everything has been properly shut down. When you're sure there will be not accidental start-up, it is safe to begin working on the machine.

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### BRIESER CONSTRUCTION SAFETY MEETING

Week of: \_\_\_\_\_

Job Number: \_\_\_\_\_

Date: \_\_\_\_\_

Job Name: \_\_\_\_\_

Superintendent: \_\_\_\_\_

Site Specific Topics:

\_\_\_\_\_  
\_\_\_\_\_

Crew Safety

Recommendations: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Reviewed MSDS #: \_\_\_\_\_ Subject: \_\_\_\_\_

Meeting Attended By: (Print your Name)


Supervisor/Foreman: \_\_\_\_\_